

RCPNA Board Meeting Agenda

Meeting date: Tues., 2/2/2021

Meeting time: 7PM-9PM

Location: Virtual Meeting

Open to Public: Participate on Zoom or You Tube Livestream. Info at rcpna.org

See recorded sessions in You Tube video library

Meeting purpose and intentions:	Discuss issues relevant to neighborhood
Expected outcomes:	<ul style="list-style-type: none"> Decision on program for March General Meeting
Ground rules/desired meeting norms:	<p>Be on time and respect the agenda/process</p> <p>Actively participate – ask questions, speak up, healthy conflicts, think solutions</p> <p>Ensure you have the right people; consider rescheduling if necessary, decision makers are unable to attend</p> <p>Focus on meeting intentions and objectives</p> <p>Capture/recap decisions and action items, while using the “Parking lot” to capture side issues</p>
Called by:	Chair Tamara DeRidder
Attendees:	
Meeting roles:	<i>Roles can be designated ahead of time and announced at the meeting or the facilitator can call for volunteers at the beginning of the meeting.</i>
Facilitator Timekeeper Note-taker Subject Matter Experts/Contributors Other	Tamara DeRidder <Vacant> Jennifer Santhouse All
Pre-work (and related resources to enable completion of pre-work)	online documents package

Agenda

Time	Topic	Presenter(s)
7:00	Welcome and Introductions	Tamara D
7:05	Agenda revisions and approval	Tamara D
7:10	Board Minutes review and approval 12-1-2020 GM Meeting Minutes review and approval 01-26-2020	Jennifer
7:15	Treasurers Report Fundraising concerns-> Subcommittee?	Richard
7:20	Board Management <ul style="list-style-type: none"> Resignation of Ed Gorman, Vice Chair Vacancies: Vice Chair & CNN Rep. 2nd 2020 Walker Award? Retreat for Goal & Objectives Development and Diversity Training 	Tamara/Officers /All
7:30	CNN Report	Jay/<Vacant>

7:35	New Business	All
7:40	January 2021 GM Meeting Review	All
7:50	<p>March 2021 General Meeting Program</p> <ul style="list-style-type: none"> From 12/1 meeting minutes – Zoe recommended Teresa Raiford of Black Lives Matter. Tamara has confirmed Raiford’s availability for 03/30 meeting. Rose Lane presentation & discussion (Tamara) Presentation Team? 	All
8:10	Overhead Continuous Descent Survey, assignment	Tamara
	Committees	
8:20	<p>Communications Editor Linda Hoskin March Issue and delivery schedule Software Purchase, status?</p>	Jennifer/ Richard
8:30	<p>LUTC</p> <ul style="list-style-type: none"> Update on developments 	Kelly
8:35	<p>Events Picnic in the Park Concerts Norman Sylvester 7/24; LaRhonda Steele 7/31 Lead?</p>	?
8:45	Safety Committee	Don
8:50	Diversity Committee – Board Participation & Facilitator?	Tamara
9:00	Adjourn	

Action Items	Who	Due

Decision log
(Documentation of decisions made and their rationales; for information sharing with those not present and to remind ourselves of the process.)

Decision: What	Notes: Why and how we arrived at the what

Parking lot	Notes
Decision on support for Overhead Continuous Descent Approach	