

RCPNA LUTC		Meeting date: 02-20-2020 Meeting time: 7PM-9PM Location: Owen Blank Albina Head Start 909 NE 52 nd Av
Meeting purpose and intentions:	Discuss land use and transportation issues relevant to neighborhood	
Expected outcomes:	Residential Infill Project Recommendation	
Ground rules/desired meeting norms:	Be on time and respect the agenda/process Actively participate – ask questions, speak up, healthy conflicts, think solutions Ensure you have the right people; consider rescheduling if necessary, decision makers are unable to attend Focus on meeting intentions and objectives Capture/recap decisions and action items, while using the “Parking lot” to capture side issues	
Called by:	Co-chairs Tamara DeRidder and Kelly Davis	
Attendees:		
Meeting roles:	<i>Roles can be designated ahead of time and announced at the meeting or the facilitator can call for volunteers at the beginning of the meeting.</i>	
Facilitator Timekeeper Note-taker SME/Contributors Other	Tamara ?? Kelly All	
Pre-work (and related resources to enable completion of pre-work)	Council RIP Amendments Reviewed 2/12/20: https://beta.portland.gov/sites/default/files/2020-02/summary_of_potential_-_amendments_021320.pdf RIP Website: www.portland.gov/rip	
Agenda		
Time	Topic	Presenter(s)
7:00	Welcome and Introductions	Tamara
7:05	Agenda revisions and approval	Tamara
7:10	Minutes review and approval 12-3-2019, 1-16-2020	Kelly
7:15	New Business	All
7:20	Residential Infill Project City Council Amendments – Recommendation Requested	Tamara
8:20	<u>Updates:</u> <ul style="list-style-type: none"> • Code Change 3.96 • Rose Lane • Halsey/60th PBOT Design & Snake Hill 	All
8:45	First Call Mortuary update	Michelle

9:00	Adjourn	
Action Items	Who	Due

Decision log <i>(Documentation of decisions made and their rationales; for information sharing with those not present and to remind ourselves of the process.)</i>

Decision: What	Notes: Why and how we arrived at the what

Parking lot	Notes
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