

RCPNA Board Meeting Agenda		Meeting date: 3/3/2020 Meeting time: 7PM-9PM Location: German American Society 5626 NE Alameda St., Portland, OR.	
Meeting purpose and intentions:	Discuss issues relevant to neighborhood		
Expected outcomes:	• Recommendation to City Council on RIP		
Ground rules/desired meeting norms:	Be on time and respect the agenda/process Actively participate – ask questions, speak up, healthy conflicts, think solutions Ensure you have the right people; consider rescheduling if necessary, decision makers are unable to attend Focus on meeting intentions and objectives Capture/recap decisions and action items, while using the “Parking lot” to capture side issues		
Called by:	Chair Tamara DeRidder		
Attendees:			
Meeting roles:	<i>Roles can be designated ahead of time and announced at the meeting or the facilitator can call for volunteers at the beginning of the meeting.</i>		
Facilitator Timekeeper Note-taker Subject Matter Experts/Contributors Other	Tamara DeRidder Ed Gorman Jennifer Santhouse All		
Pre-work (and related resources to enable completion of pre-work)	Council RIP Amendments Reviewed 2/12/20: https://beta.portland.gov/sites/default/files/2020-02/summary_of_potential_-_amendments_021320.pdf RIP Website: www.portland.gov/rip		
Agenda			
Time	Topic		Presenter(s)
7:00	Welcome and Introductions		Tamara D
7:05	Agenda revisions and approval		Tamara D
7:10	Residential Infill Project		All
9:00	Adjourn		
Action Items			Who
			Due

Decision log		
<i>(Documentation of decisions made and their rationales; for information sharing with those not present and to remind ourselves of the process.)</i>		
Decision: What	Notes: Why and how we arrived at the what	
Parking lot	Notes	