

RCPNA LUTC		Meeting date: 11-15-2018 Meeting time: 7PM-9PM Location: Owen Blank 909 NE 52nd
Meeting purpose and intentions:	Discuss land use and transportation issues relevant to neighborhood	
Expected outcomes:	Next steps RIP; determine support for RCP Park upgrade; determine support for Trackers Earth at St Rose; determine position on Neighborhood Contact Code Update Project	
Ground rules/desired meeting norms:	Be on time and respect the agenda/process Actively participate – ask questions, speak up, healthy conflicts, think solutions Ensure you have the right people; consider rescheduling if necessary decision makers are unable to attend Focus on meeting intentions and objectives Capture/recap decisions and action items, while using the “Parking lot” to capture side issues	
Called by:	Co chairs Tamara DeRidder and Kelly Davis	
Attendees:		
Meeting roles:	<i>Roles can be designated ahead of time and announced at the meeting or the facilitator can call for volunteers at the beginning of the meeting.</i>	
Facilitator Timekeeper Note-taker SME/Contributors Other	Tamara Ed Kelly all	
Pre-work (and related resources to enable completion of pre-work)	Review minutes and revised RIP Summary from 10/18/2018 LUTC meeting Review https://www.portlandoregon.gov/bps/74046 - Neighborhood Contact Code Update Project	
Agenda		
Time	Topic	Presenter(s)
7:00	Welcome and Introductions	Tamara
7:05	Agenda revisions and approval	Tamara
7:10	Minutes review and approval 10-18-2018	Kelly
7:15	Rose City Park the park upgrade	Ben Dudley and Joe Saraceno
	St Rose of Lima and Trackers Earth summer camp	Neil
	Sara Wright of PBOT Neighborhood Contact Code Update Project	

8:30	Subcommittee Reports	
	LUTOP	Ed/Terry

Action Items	Who	Due

Decision log
(Documentation of decisions made and their rationales; for information sharing with those not present and to remind ourselves of the process.)

Decision: What	Notes: Why and how we arrived at the what
Parking lot	Notes

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