

Rose City Park Neighborhood Association (RCPNA) Board Meeting

Minutes

July 3, 2018

In Attendance: Board: Ed Gorman, David Gates, Richard Crockett, Kara Mumma, Olivia Dwinell, Terry Parker, Jennifer Santhouse, Bora Harris; Neighbor: Mitch Auerbach

1. **Welcome:** Verified number of board members present (8) for quorum; Jennifer volunteered to take notes for tonight's meeting

2. **Minutes & Treasurer's Report**

A. Minutes from June 5, 2018 reviewed and approved (Motion: Richard, Second: Jennifer, Unanimous Approval)

B. Treasurer's Report (Richard): Currently have a \$2,923.77 balance; Ed asked if the TR and/or the checking account balance sheet were required to be published and it was determined that it was not

3. **Old Business**

A. **Suggestion:** Make community partners more visible on the RCPNA website

B. **Vacant Secretary Position** - Kara Mumma volunteered to serve as Secretary for this term (Rich made motion, Terry seconded, Unanimous approval)

C. **Concert in the Park** - Yard signs (from Craig Lindsey) and flyers (by Ramona) available to advertise Concerts in the Park distributed to Board members for posting

D. **Conflict of Interest Forms** – Everyone in attendance has executed and submitted

E. **RCPNA General Meeting Responsibilities** - Reviewed template for organizing RCPNA General Membership Meetings; Some discussion regarding using video or FaceBook Live to make meetings more accessible, but to follow up when Tamara is present; Currently Tamara and Ed serve as the meeting planning team; Olivia and Bora offered to help as volunteer coordinators; Discussed current template/tasks and members were asked to reflect on process (review, improve, think about tasks folks would be interested in taking on); Request for someone to send email reminders for events/volunteer needs; Kara to set up a Google Doc for Volunteers/In attendance information for each meeting

F. **RCPNA Action Plan** –

- Outreach and Communication – Ok with current description, RCPNA has 800 email addresses, Ed asked if folks have neighbors' emails to add for communications; Format is Email Address/First Name/Last Name; Will add language to sign in list that says that we will add you to our email list, unless you opt out
- LU & T – Add traffic and transportation safety to this committee action description?

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- Membership - Change committee name to "Membership & Governance"; Include bylaws review; Include volunteer coordination in this group; Richard suggested to have improved process for financial reporting

Motion: Terry, Second: Richard, Unanimous approval of action plan as presented with notes as above.

G. Committee Reports

- **Clean-Up** (Olivia) – Sent email to solicit ideas for improvement; David Gates said that he made a comment list which Jo Shaffer has, Olivia to follow up with Jo to obtain
- **Communications** (Richard) – He was unable to attend the last committee meeting, Richard & Jennifer will meet with Craig to talk about committee responsibilities
- **Entertainment** (Richard) – He issued checks for talent and provided to Ed; paid down payment for sanitation, paid permits for noise and park use; Walker Awards for Stephen Effros and Ramona (last name?) Reule prepared and delivered to Ed, will be presented at the first concert in the park; Terry Parker will track down George Walker's daughter to let her know about award; Proposal to write short bios on the Walker Award winners – Richard will assist in finding the names based on financial records, David will draft short bios to be published for following year and/or on website; (Kara) – Wants to acknowledge RCPNA's Community Partners at Concert – reach out to all Community partners, allow to provide own booth, supply free & family appropriate giveaways, set-up & clean-up, at \$500 level – 30 second commercial (Vote for Booths/"Commercials" Motion: Terry, Second: Olivia, Unanimous approval); Determined that "causes" could have a booth, but not speak at event; She will prepare and manage a volunteer google doc for the events; (Ed) reached out to Madison HS, and Central Catholic HSC and high school student volunteer coordinators-group and spoke to RCP PTA president about speaking at the event; David will contact a scout troop for help with set-up
- Environment (David) – Bioswale- at 47th and Halsey was mowed by COP, supposed to be getting official trainings for managing the bioswale in the future and high visibility vests and pick-up equipment, hazardous waste containers (get from CNN?); He is trying to get a day/place for meetings – maybe at Lady of LaVang? Ed to provide a contact.
- Land Use & Transportation (Terry) – Food pods are open at 60th & Halsey, Tamara has a meeting with COP regarding a drinking fountain at Sandy and 47th; Discussed status of Remmer's Condo at NE Sandy & 51st – maybe waiting for permits? Ed brought comments about the sidewalk & NE 51st to Fire Dept.; Discussed status of the Umpqua Bank Condo development; new sidewalks on NE 60th & Halsey, no CNN LU&T meeting in summer
- Local Business (Kara) – Olivia volunteered to help reach out to folks

4. New Business

- A. **October General Meeting** (10/23) – Program: a) Welcome New Neighbor – Kara can get this information on new home purchases, newsletter and mailings; b) Candidates for Saltzman's position to

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be invited – Joanna Hardestry and Loretta Smith + County Auditor candidates (Scott [Lorne Learn](#) & Jennifer [McCork](#)) [McGuirk](#); Food and Beverages to be provided? Olivia made contacts with Starbucks, Other suggestions are Trader Joes and Amalfi's.

B. **Aggressive Panhandling** (Mitchel Auerbach) – He sent an email to the Board with a link to the article from The Oregonian, wants the RCPNA to lobby the City about this issue of aggressive panhandling, he thinks it would be more official from the RCPNA; Olivia relayed that she communicated with COP regarding a homeless issue and will provide contact information and a link to a Response to Homelessness newsletter; David has a contact that worked at COP with homelessness but she has asked for a year off before considering working with the Board; **Issues to reflect on before next meeting:** Are we cohesive enough to write a letter? Maybe bring up Neighborhood Watch to the neighborhood as benefit? **Actions:** Bring up to the CNN board meeting; discuss further at next Board meeting and December general meeting; Compile a list of specific concerns

C. **CNN Meetings** (David) – He would like space on the Agenda to report on CNN meetings in the future

D. **Tamara's Updates** (Ed) – [ran out of time before the meeting was adjourned. The updates are in the documents package for the 7-3-18 meeting on the website "Rose City Park Public Documents"](#)