

**Rose City Park Neighborhood Association
June 7, 2016, Board Meeting Minutes**

Location: German American Society Building, 5626 NE Alameda, Portland, Oregon

In attendance: Tamara DeRidder, Chair; Anne Lindsay, Vice Chair; Richard Crockett, Treasurer and Board Members Deborah Field, David Gates, Craig Lindsay, Terry Parker, Ramona Reule and Erich Stiefvater.

The meeting was called to order shortly after 7:00 pm by Tamara. She read a resignation letter from Michael Roth who is resigning from the board after 28 years of serving.

The primary purpose for this meeting of the board is to prepare a 2016-2017 fiscal year budget. Treasurer Richard Crockett prepared a sample budget to work from than also included comparisons with income and expenses for the past three fiscal years to work from.

Debra Field accompanied by Richard Crockett lead the budget discussion. Terry Parker made a suggestion, supported by Anne Lindsay, that all expenditures relating to donations to high school graduation parties and other donations related to other types of community activities or projects all be rolled into one line item under Community Awards now sub-titled "General". The George Walker annual award and the associated expenses will be combined as a separate line item at \$195.00 under Community Awards.

New signs are needed for the next annual clean up due to the name change of the church school playground, and Tamara wants a sign for the Land Use and Transportation Committee. An Expense line item for Signs under Administration expenses was set at \$ 200.00. Also under Administration expenses, all functions of printing were rolled into one line item at \$300.00

Under Entertainment, expenses for entertainment at general membership meetings was dropped as suggested by Anne Lindsay. The stage for the concerts in the park now belongs to the RCPNA and therefore will no longer require a rental, but it may need some repairs. It was decided that no line item for the stage would be included in the budget. The line item for concert permits was set at \$200, with the line item for Talent set at \$2500.00.

An expense line item of \$300.00 was agreed to for local business.

The board briefly discussed leveraging donations for refreshments at general business meetings and retained the line item expense of \$100.00.

Under communications expenses. the line item from the website was increased from \$150.00 to \$200.00.

Budget income items were also discussed: The cleanup remains at \$3000.00. The line item for newsletter ads was increased from \$1800.00 to \$3000.00. In anticipation of recruiting more community partners, the line item was increased from \$1800.00 to \$3000.00. History book sales was decreased from \$100.00 to \$0.

There was also a discussion related to black and white copy services that Board Member Deborah Field from Paper Jam donated to the RCPNA. Paper Jam will cover the cost of paper and ink.

There was a discussion that included recruiting a person to head up the neighborhood cleanup, a process and recruitment for the news letter and recruitment for more community partners, the latter "how to" to be continued at the Summer board meetings. A quarterly review of the budget, an electronic review and an action plan were also recommended.

The discussion then turned to the June 21st general membership meeting. In addition to the Living Stages theatre on houselessness which will be about an hour. it was decided to allow ten minutes for crime prevention and ten minutes for an Infill Task Force report. Anne Lindsay will review the agenda and run the sign in table.

A request will be made to Rob Coleman for to follow up with a new chair for the annual cleanup.

The minutes taker roster for board and general membership meetings was handed out.

The CNN voted in favor of the Grant Park Neighborhood Association joining CNN.

After a specially called CNN Land Use and Transportation Committee Meeting for the member neighborhoods to give input on infill. the CNN Board Chair and the Executive Committee will draft a position letter.

Richard Crockett said he had received a letter requesting a donation to the Grant High Scjhool graduation party in January, but there was no follow up and it was now too late in that the party was taking place tonight.

It was decided to invite he public to the next board meeting and ask CNN to publicize the indentation

The Paper Jam, PIPS Donuts and several other neighborhood businesses were broken into, It was suggested that we have a meeting with the police possibly at Case Study.

Small grants will become available again this year. Ideas are welcome.

Anne Lindsay proposed that scheduled General Meetings be on the fourth Tuesgay of the month.

The meeting was adjourned around 9:00.

Minutes Submitted by Terry Parker