

Rose City Park Neighborhood Association (RCPNA) Board Meeting Meeting Notes

December 5, 2017

Meeting Items:

1. **Welcome & Introductions – Tamara DeRidder**
2. **Minutes. November 7th Board Meeting minutes**
 - confirm that Treasury report shows that everyone has paid up
3. **Treasurer's Report**
 - Budget approved by Board
4. **Planning for Jan. 23 General Meeting – Committee Listening Posts (discuss activities & logistics), potluck/food donations?**
 - Kristin – was going to do cards to distribute at meeting
 - Deb – was going to cover pizzas
 - Ed – approaching multiple food outlets (Safeway, Trader Joes)
 - Trader Joe's allows for \$50 of allowance
 - Safeway allows for \$25 of allowance
 - Deb will approach (see business on Fremont)
 - Regular Topics/Roles – try to maintain from meeting to meeting
 - Posting & Removing Event Signs – Communication Committee will set up 6 signs for each General Meeting (plus clean-up event and concerts)
 - General Meeting Subcommittee – will set up agenda and confirm invitees, see Ed, Tamara, & Steve Lewis
 - Publication of Events – by Communication Committee
 - Meeting Minutes – by Steve Effros
 - Sign-in Sheet – Ramona will print out sheets; David Gates will forward completed sheets to David Fellows
 - Audio-Visual – Ed is setting up A/V; see setting up of presentation
 - Food – Ramona will be in charge of food and Ed will back up
 - Meeting Checklist
 - 200 chairs – they will leave the table set up, RCPNA will be able to change the layout but need to change back to original layout; people will need to arrive by 6:15 – Terry will oversee the setup and David, Tamara will help set up and break down
 - Table set-ups – round tables in center for entire meeting – Communication Committee has signs to set up at each table – each table will have paper for people to include ideas – Steve will purchase table top easels (try to get bulk rate)
 - Committee tables – Communications, Environment, Land Use & Transportation, Local Business, Emergency Preparedness/Safety, Neighborhood Clean-up, Entertainment

- Possible speaker – NET Team representative as an option; speaker would speak halfway thru
- Food – available starting at beginning of meeting
- Table rotations – Rotate 3 times, 20 minutes per rotation
- During/after speaker – Committees will put together information and report back after
- Handout – Ed & Ramona will put together diagram handout
- Raffle Items – see 5 of remaining items

5. Bylaws Review – Tentative pending ONI response to inquiry

- See ONI review of bylaws of all neighborhood associations
- See original grant agreement
- See ONI draft message to neighborhood associations – look to develop response
 - ONI must better engage with the neighborhoods, help them work with the bureaus, and help the neighborhood associations reach out to and engage with more diverse groups in our neighborhoods
 - David will communicate with CNN at the next meeting about these ideas

6. Action Items

- Processing Sign-in sheets – see above

7. Committee Reports: Each Committee Update

- Communications: Craig requested that all publication requests for special events be made a week in advance to allow one of the committee members to post material online; at last meeting, had Concordia media team in attendance, Kennedy School/McMenamins lets them rent out the community room as a source of revenue (per the original agreement with neighborhood), have a paid staff; RCPNA is looking to improve the newsletter
- Environment: see follow-up sampling for arsenic, in lab right now, results by January; Cully is getting a 24 hour air quality monitor; see website where you can get data (see newsletter) from monitors; March 24, Friends of Trees planting, need to make decision by February 24; see possible grant in early January
- Land Use & Transportation: see CNN PBOT high traffic upgrade, will look to get funding in 2018, design will follow funding; Residential Infill Project (RIP), Portland Housing Bureau will be in charge of compliance to prevent abuse of duplexes, triplexes, etc use of low income housing bonuses; Lady of LaVang, parking enforcement will look at possible violations; see summary of RCPNA RIP survey
- Local Business: Deb looking to replace herself on Board; Fremont Business association had holiday event that was very successful; see thank you notes, but need proper RCPNA logo
- Emergency Preparedness/NET Team: NET is a version of emergency responders; emergency preparedness simply depends on neighbor involvement, block-by-block – see “ETV” – emergency trained volunteers (see gas shut-off, CPR, other training)

8. New Business

- Craig is resigning from the Board; wants to shift to doing specific tasks; see taking care of directory/calendar (covered), badges (see Steve E), meeting supplies to shift to another member; will continue through January meeting

9. Adjourn