

DECEMBER 5, 2015  
MINUTES OF DECEMBER 2, 2015 RCPNA BOARD MEETING  
NOTES TAKEN BY ANNE LINDSAY

1. The Rose City Park Neighborhood Association (RCPNA) held a Board meeting December 2, 2015 at the German American Society Building, 5626 NE Alameda. Board members in attendance were: Tamara DeRidder, Richard Crockett, Anne Lindsay, Nate Carter, Rob Coleman, David Gates, Craig Lindsay, Terry Parker, Amanda Petretti, Erich Stiefvater, Ramona Reule, and Gail Zuro. Board members Michael Roth and Deborah Field were excused. Also in attendance were: Steve Effros, Sharron Fuchs, Kristin Gustaff, John Robinson, and Mark Stromme.
2. The Board adopted the Minutes of the October 13, 2015, General meeting and, with minor revision, the Minutes of the November 3 Board meeting.
3. Committee Reports: Three reports (Treasurer's, Communications and Entertainment and Emergency Preparedness) were submitted and briefly discussed. These are attached. The Board asked the Treasurer to contact the Rose City Park Golf course about an uncashed check pending from the July golf tournament. Gail Zuro indicated that she planned to look into the use of Mail Chimp so that the Board could develop an email list for neighborhood residents interested in RCPNA. Erich Stiefvater will work with Tamara DeRidder and Terry Parker to figure out how to include a survey related to residential infill issues in the January newsletter. He also reported that he had investigated using the City printer for the newsletter but the estimate was not competitive with our current printer though this option may be useful for other print jobs in the future. Craig Lindsay reported that RCPNA may be able to acquire the stage that has been used for the summer concerts from its current owner. The Board encourage him to explore this possibility which will entail both insurance considerations and storage options
4. Ramona Reule reported on planning for the January 26 General Meeting. Our State Representative, Barbara Warner-Smith has agreed to make a presentation and participation in a question and answer session. The Board discussed various possibilities for other speakers and decided the meeting should focus on houselessness issues. So, the Board will also invite Amanda Fritz to talk at this meeting about the status of the City's efforts to address these issues, and NE Villages PDX, to provide information on efforts to develop a virtual aging-in-place village for residents of RCP and other NE Neighborhoods. Nate also will invite the Northeast Food Bank.
5. RCPNA Retreat Followup: Four retreat recommendations were on the agenda for discussion. However, Board Member Deborah Field, who has the lead on two of them, was sick. So, the Board postponed discussion of the creation of a budget planning committee and building relationships with local businesses for the next Board meeting in February. Craig Lindsay and Gail Zuro presented a short status report on their efforts to develop an approach to disaster preparedness, which is attached. Terry Parker is working on neighborhood traffic issues on Halsey. The Board is very happy with Erich Stiefvater's development of a Board packet of agenda, issue papers and background materials for the Board meetings and asked him to continue this new practice. The Board also decided to ask the Land Use and Transportation Committee to consider how they might better select and focus the issues that they raise to the Board so that the Board is better able to consider all the issues that they need to focus on and to make more informed decisions on those that come to them. With regard to amending RCPNA Bylaws to conform with the current ONI Bylaws templates, Anne Lindsay suggested that the Board could consider adopting a few select provisions of the templates (Article II Purpose, Article VI, section 4c Duties of the Secretary, and Article XII, Conflict of Interest Procedures) following the procedures for Bylaw amendment in the current Bylaws. She will provide a side-by-side comparison of the

relevant sections of the current Bylaws with the sections of the ONI templates cited above at the February Board meeting for review by the Board.

6. Land Use Issues: The Board, Rob Coleman abstaining from voting on the land use issues in their entirety approved six recommendations from the Land Use and Transportation Committee. These included updates to the comprehensive plan (a zone change to property at 2537 NE 56th Avenue from Medium Density Residential to Mixed Use Commercial and map and text amendments to delay the proposed zone change for New Deal Cafe at Halsey and 53rd Avenue, to revise Chapter 6 on Economic Development to reflect the need for vehicle access to business districts, and to conduct a land use review for the 60th Station area); support for the Accessory Structures zoning code update but for the Fritz amendment; to publish a questionnaire for the Residential Infill Project; to reaffirm its support of the Centers and Corridors Parking Advisory Committee Minority Report; and to require, as part of the Campus Institutional Zone, the development of a Good Neighbor Agreement between the Institution and contiguous neighborhoods.
7. The Board did not discuss the report from the Community Forum on Homelessness in order to attend to new business.
8. Neighbors attending the meeting expressed concern about development in the 60th Station area and possible impact on residents in that area (Steve Effros) and offered to lend support to the efforts of the RCPNA Board at an upcoming hearing on the Comprehensive Plan. Another neighbor (Kristin Gustaff) expressed concerns on behalf of her fellow neighbors on 60th Avenue who are finding that access to street parking in that area has been impacted by the Smart Car boundary change, making 60th Avenue the new eastern boundary of their service area in NE Portland. She also suggested that the Board might want to include County Property Tax Assessment changes resulting from the addition of Accessory Dwelling Units a topic for a future General Meeting.
9. The Board decided not to hold an additional Board meeting in early January. Tamara DeRidder, Richard Crockett, Terry Parker, and Gail Zuro voted for such an additional meeting but the remainder of the Board opposed the idea.

#### ATTACHMENTS:

Attachment 1: Attendance

Attachment 2: Treasurers Report

Attachment 3: Entertainment and Emergency Planning

Attachment 4: Communications

Attachment 1

Dec 2, 2015  
RCPNA Board  
Email

Name  
Pam & Jim Lindsey

Richard Coyle  
TAMARA KRODDE  
MARK STROMME

John Robinson

Craig Lindsey  
Erich Stiefkate

NATE CARTER

Rob Coleman

Gail Zuro

AMANDA PETRETTI

Steve Effros

David Gates

Ramona Reule

KRISTIN GUSTAFF

TERRY PARKER

on file  
ASTROMME@AOL.COM  
john.robinson.0710@gmail.com

on file

ON FILE

on file...

stephen effros@mac.com

on file

on file Yvonne Tamara

ON FILE

Attachment 2

Rose City Park Neighborhood Association					
Treasurer's Report					
December 1, 2015					
Beginning Balance on 10/27/2015:					\$7,739.59
Number	Date	Name	Reason	Amount	Balance
	30-Oct	interest		\$0.37	\$7,739.96
2232	3-Nov	Craig Lindsey	elec. permit 2016 concerts	-\$54.00	\$7,685.96
2233	3-Nov	Ramona Reule	postage & raffle tickets GM	-\$82.49	\$7,603.47
2234	13-Nov	Oregon Department of Justice	2014 CT-12	-\$10.00	\$7,593.47
2235	13-Nov	Community Newspapers	newsletter printing	-\$755.00	\$6,838.47
Ending balance on 11/26/2015					\$6,838.47

## Attachment 3

### **Entertainment Committee**

The 2016 Concerts in the Park Picnics are set for July 23 and 30. We will start the Park Department approval check-off list at the end of April or beginning of May—the approval list has to be completed by June 23.

The biggest issue is finding entertainers. We try to get them signed up in January or early February—before they have made all of their summer commitments. Please let me know if you have any suggestions for entertainers or for changes to our format.

We have an opportunity to have the stage—issues are storage and transportation if we loan it out.

### **Emergency Planning Group**

At the RCPNA retreat on September 12 Gail Zuro and myself were tasked with coming up for some ideas and plans to better prepare RCP for emergencies. Elaine Blatt later joined our group and others in the neighborhood have expressed interest.

Gail and I came up with a plan. It is a two pronged approach:

1. Hold neighborhood events to encourage people to take steps to prepare for any emergency.

These would involve small steps which could help during “everyday” emergencies such as prolonged power outages, water alerts, becoming aware of neighbors emergency resources, capabilities, and special needs. This activity would be at the block level with the theme “Neighbors Helping Neighbors.” Our next step is to develop an outline of activities and materials to distribute at such events. Hollywood has had experience with such events, and we will make use of their experience.

We would also help organize larger community events—Rose City Park United Methodist Church expressed interest in sponsoring an event in the Spring.

2. Develop a Rose City Park NET (Neighborhood Emergency Team).

NET members are people who have been trained and certified. It takes a commitment because the city and PSU’s training is time consuming, and it is also hard to get in the classes. (Gail is exploring the option of training for our area if we can get twenty people signed up for a class.) Besides the initial training there is an on-going commitment to take part in training exercises and maintain emergency supply caches—more than what is recommended for a household.

Currently there is one certified RCP NET member who participates in Hollywood’s NET. Our idea is that RCP residents who are interested in becoming certified NET members would participate in the Hollywood group to get a sense of how a NET is run and to take part in emergency exercises. When RCP members of the Hollywood-Rose City Park NET reached a critical mass, we would split off and form our own group. The goal will be to have a NET member for every section of RCP. (Sections need to be defined but for example, a section might be from 57<sup>th</sup> Ave to 65<sup>th</sup> Ave between Fremont and Sandy.)

We plan on holding meetings to engage those neighbors who have expressed interest.

## Attachment 4

### **Communications**

*Submitted by Erich Stiefvater, Chair*

Updates on Recent Activities

☉ The deadline for the January 2016 edition of the RCPNA newsletter will be **December 10**.

☉ Gail and Anne participated in a meeting convened by Sandra Lefrancois at CNN on November 25 for CNN neighborhood associations utilizing WordPress for their websites. Experiences and resources were shared and the participants agreed to stay in touch via email.

☉ Earlier today (December 1), Tamara submitted to CNN on behalf of RCPNA a request for funds from the CNN Special Communications Project grant program. Based on input received from Board Members, the requirements of the grant, and our Committee's capacity to execute a special outreach project, we decided to proceed with making the funding request based on the design and printing of the informational postcard with important phone numbers and key RCPNA activities described at our last Board Meeting. We requested \$350, with detailed design, specs, quantities, and distribution to be determined and refined in the following weeks and months. Depending on design considerations, budget, and board review, these possibilities may include creating the postcard on magnetic stock (suggested by Rob) and finding opportunities to engage local business to inform the design and distribution of the cards (suggested by Deborah). We can share a copy of our application later upon request. We will also keep the Board apprised as to if we are awarded the grant and opportunities to provide input and feedback going forward.