

**Rose City Park Neighborhood Association
Board Meeting Minutes**

4th – August – 2015

Attendance:

Nate Carter	Terry Parker	Gail Zuro
Anne Lindsay	David Gates	Robert Coleman
Craig Lindsay	Amanda Petretti	Deborah Field
Tim Spofford	Margaret Davis	

Committee Reports:

Treasurer

Done by Written Report (via Richard Crockett email)

Land Use

Nothing to report. The Land Use committee meeting for July was canceled.

Communications

Gail will be taking over for Randy.

The committee will be looking to spend the board approved budget soon.

Entertainment

Done by Written Report (via Craig Lindsay / Larry Wilder emails)

Environmental

David reiterated his proposal / vision for the committee.

The following projects were discussed:

Friends with Trees initiative.

Habitat Certification for the Rose City Park United Methodist Church gardens and parking lot.

Golf Course Trail beatification.

Maintenance of the Euclid Bio-Swale.

Meeting Items:

-
1. Meeting started with welcomes and introductions.
 2. Secretarial Roster for 2014/15 was distributed and please contact Anne with any change requests.
 3. Tim Spofford was introduced, stated a quick bio, and voted in as a new board member. Craig moved, Terry seconded. (Could need possible second voting due to improper meeting notice).
 4. The RCPNA Wi-Fi request has been approved by the German-American Society. This upgrade is in their que behind the exterior lighting safety & visibility project. No timeline has been set.
 5. Board Retreat:
 - a. Date tentatively set for Sept. 19th.
 - b. Venue still undetermined. (German-American Society, RCP Methodist Church, etc...)
 - c. Further discussion needed for the planning. This is set to happen over the coming weeks via email.
 - d. Suggested revised to the Retreat Planning Draft Agenda
 - Shorter intro / ice breaker period to begin the retreat.
 - Discussion about including 'How can the board functions be improved?'
 - Putting extra effort toward actual actions of the board action plan.

- Developing a work plan.
 - e. Board Members need to identify their top three priorities they want to see for improving the neighborhood livability and sense of community.
6. Euclid Maintenance Agreement:
- a. The City of Portland Park and Recreation emailed a 3-year maintenance agreement for the Euclid Bio-Swale.
 - b. After reading the contract some issue were identified regarding the indemnity clause, RCPNA responsibility financially, insurance, and otherwise.
 - c. Previously some surrounding neighbors had (believed to be) verbally agreed to help with the maintenance of the Euclid Bio-Swale.
 - d. It was brought up that the City pays contractors to water and mow, and that this should be a part of their scope of work.
 - e. Dave agreed to talk with Orchards about the possibility of tool donations.
7. October General Meeting:
- a. Terry working on the agenda.
 - b. Craig working on music / entertainment
 - c. Agreed that this is not a Candidates Fair, due to there being no elections or ballot measure to discuss. Still New Neighbors Night.
 - d. Some Board Members are looking into possible speakers.
 - e. Members are to bring idea to the September Board meeting.
 - f. Maintain the pot luck aspect.

Attachments:

Treasurer's Report Email & Attachments
Entertainment Report Email

Please review these minutes and contact me with any discrepancies and / or omissions for correction.

Rose City Park Neighborhood Association

Treasurer's reports

August 4, 2015 Board Meeting

There are four documents that make up the treasurer's report packet for the August 4, 2015 RCPNA Board meeting.

The first is the report for the fiscal year 2014-2015. There is a detailed report and then a category summary report. There is no record of expenses for Walker awards for this past fiscal year. There were awards of \$1250 given during the year. There were communications expenses of \$147.50, newsletter expenses were a net of \$492 and there were reserve expenses of \$635.31. The net of expenditures over income for the year was \$2055.34. There was no budget prepared and submitted to CNN for this prior fiscal year.

The final Clean-Up report shows income of \$5135.57 and expenses of \$921.22 for a net income of \$4214.35. This is \$270 over projected income and \$701 over projected expenses for an overage of \$431 in net expenses. By comparison, the net income for 2014 was \$4785.89.

The Michael Roth golf tournament report is also complete and shows a net of zero which reflects the \$200 donation of the RCPNA to this year's tournament.

The 2015 Concerts in the Park report has expenses of \$3403.44 and income of \$408 for a net expense of \$2995.44. This is \$432 below the expense budgeted and \$208 over the income budgeted for fiscal year 2015-2016. Congratulations to the Entertainment Committee for keeping the costs within projections!

The treasurer's report of activity since the July 7 Board meeting shows the detail of the checking account since that meeting. Most of the activity concerns the concerts, the golf tournament, the Walker awards and a few other entries (general meeting food, a Community Partner addition, a donation and a final bill for the Clean-Up). The interest for July is not reflected in this report and will be accounted for in the next report.

Respectfully submitted,

Richard Crockett

Treasurer

Rose City Park Neighborhood Association
2015 Annual Clean-Up Final report

2015 Clean-Up report				
Date	Check no.	Detail	Payee	Amount
18-May		Clean-Up proceeds		\$4,866.57
1-Jun		metals \$211.00; other \$58.00		\$269.00
		Total income		\$5,135.57
		Expenses		
16-Apr	2202	Clean-up flyers	Erich Stiefvater	-\$152.25
23-Apr	2203	date stickers for signs	Bob Cynkar	-\$95.79
14-May	2207	change for Clean-Up	Richard Crockett	-\$200.00
21-May	2209	food for Clean Up	Jo Schaefer	-\$143.43
2-Jun	2211	intake form printing	Richard Crockett	-\$39.00
3-Jun	2212	posters	Erich Stiefvater	-\$36.75
7-Jul	2214	Yard debris fee from clean-up	CNN	-\$234.00
27-Jul	2228	bags for plastics	Michael Roth	-\$20.00
		Total expenses		-\$921.22
		Net income		\$4,214.35

2015 Concerts in the Park Report				
Date	Check No.	Detail	Payee	Amount
7-Jul	2215	Concert posters	Erich Stiefvater	-\$27.00
16-Jul	2220	July 18 concert	Norman Sylvester Sr.	-\$1,300.00
16-Jul	2221	stage rental for concerts	Drew Dannhorn	-\$100.00
25-Jul	2225	July 25 concert	Tony Starlight	-\$1,000.00
25-Jul	2226	Sound equipment rental	Larry Wilder	-\$100.00
25-Jul	2227	portapotties, permits	Craig Lindsey	-\$876.44
		Total expenses		-\$3,403.44
20-Jul		July 18 pass the hat half		\$200.00
27-Jul		July 25 pass the hat half		\$208.00
		Total income		\$408.00
		Net Costs		-\$2,995.44

Rose City Park Neighborhood Association
Fiscal Year 2014-2015 Details Summary

			Details			
5-Jul-14	2187	Community Newspapers	May 2014 Newsletter - Printing & Folding	Newsletter		-679.00
9-Jul-14	2114	Oregon Blueprint	2014 Golf Tournament Banner	Golf Tournament		-108.00
13-Jul-14	2188	Barbara Ayars	7/19/14 Concert Performance	Concerts		-1,000.00
17-Jul-14	2115	Rose City Golf Course	2014 Golf Tournament -- fees plus 25.00 support	Golf Tournament		-2,325.00
24-Jul-14	2189	Craig Lindsay	2014 Concert Expenses	Concerts		-1,326.00
24-Jul-14	2190	Kazia Sealy	2014 Concert Expenses - Poster Design	Concerts		-100.00
24-Jul-14	2191	Larry Wilder	7/26/14 Concert Performance	Concerts		-1,200.00
25-Jul-14		Cash Received	2014 Concert Proceeds	Concerts	175.00	
31-Jul-14		Deposit	Interest	Misc. Services	0.45	
5-Aug-14	2192	Tamara DeRidder	Reimbursement for LUTC Expenses/Survey	Reserve	0.00	-555.50
7-Aug-14	2193	CNN	Reimbursement for Cleanup Expenses/Yard Debris	Clean-Up		-300.00
12-Aug-14		Check Received	From Concerts in the Park 2014	Concerts	106.00	
13-Aug-14	2116	OR Dept. of Justice	State Registration	Misc. Services		-10.00
29-Aug-14		Deposit	Interest	Misc. Services	0.31	
5-Sep-14		Check Received	CNN --Printing allowance	Newsletter	2,200.00	
30-Sep-14		Deposit	Interest	Misc. Services	0.38	
3-Oct-14	2194	Community Newspapers	September 2014 Newsletter - Printing & Folding	Newsletter		-755.00
31-Oct-14		Deposit	Interest	Misc. Services	0.37	
22-Nov-14	2195	CNN	Honoraium for Ronda Johnson	Awards		-250.00
28-Nov-14		Deposit	Interest	Misc. Services	0.33	
31-Dec-14		Deposit	Interest	Misc. Services	0.37	
26-Jan-15		Newsletter ad	Steve Thomson Architect, 4 issues	Newsletter	126.00	
30-Jan-15		Interest	Interest	Misc. Services	0.34	
9-Feb-15	2196	domain name - 2 yr	eNom Inc.	Communications		-27.90
9-Feb-15	2197	Web hosting	Dream Host Web Hosting - 12 mo.	Communications		-119.40
9-Feb-15	2198	Newsletter printing	Community Newspapers	Newsletter		-755.00
18-Feb-15	2199	Genl Meeting food	Richard Crockett -- pizzas for 1/27	General meeting food		-65.00
27-Feb-15		Interest	Interest	Misc. Services	0.30	
20-Mar-15	2200	Graduation party donation	Madison PTSA Mad. Grad	Awards		-250.00
20-Mar-15	2201	Graduation party donation	Grant High School All-Night Party	Awards		-250.00
31-Mar-15		Interest	Interest	Misc. Services	0.32	
16-Apr-15	2202	Clean-up flyers	Erich Stiefvater	Clean-Up		-152.25
23-Apr-15	2203	date stickers for signs	Bob Cynkar	Clean-Up		-95.79
28-Apr-15	2204	genl meeting music	Norman Sylvester	Entertainment		-125.00
30-Apr-15		history book sale	4/28 general meeting	History book	25.00	
30-Apr-15		Interest	Interest	Misc. Services	0.29	
30-Apr-15		newsletter ad	Portland Mutt Strut	Newsletter	126.00	

Rose City Park Neighborhood Association
Fiscal Year 2014-2015 Details Summary

4-May-15	2205	Newsletter printing	Community Newspapers	Newsletter		-755.00
14-May-15	2207	change for Clean-Up	Richard Crockett	Clean-Up		-200.00
14-May-15	2206	State filing	Corporation Division	Misc. Services		-50.00
18-May-15		Clean-Up proceeds		Clean-Up	4,866.57	
21-May-15	2208	intersection painting	Joey Razzano	Awards		-250.00
21-May-15	2209	food for Clean Up	Jo Schaefer	Clean-Up		-143.43
31-May-15		Interest	Interest	Misc. Services	0.32	
1-Jun-15	2210	In-Fill Expo sponsorship	CNN	Awards		-250.00
1-Jun-15		metals \$211.00; other \$58.00		Clean-Up	269.00	
2-Jun-15	2211	intake form printing	Richard Crockett	Clean-Up		-39.00
3-Jun-15	2212	posters	Erich Stiefvater	Clean-Up		-36.75
11-Jun-15	2213	food for In-Fill Expo	Barb Brunkow	Reserve		-80.11
30-Jun-15		Interest	Interest	Misc. Services	0.44	
		Check Received	Orrie Olson 1439 - Golf Tournament	Golf Tournament	65.00	
		Check Received	Victor Harris 1776 - Golf Tournament	Golf Tournament	65.00	
		Check Received	Victor Harris 1774 - Golf Tournament	Golf Tournament	130.00	
		Check Received	Justine Bartlett 1093 - Golf Tournament	Golf Tournament	130.00	
		Check Received	James Lorentz 7991 - Golf Tournament	Golf Tournament	260.00	
		Check Received	Hank Childs Golf Shop, Inc. 14774 - Golf Tournament	Golf Tournament	200.00	
		Check Received	Rose City Cemetery & Funeral Home 4286 - Golf Tournament	Golf Tournament	200.00	
		Check Received	Shaver Transportation Co. 66279 - Golf Tournament	Golf Tournament	260.00	
		Check Received	Geoffrey Greenwood 1060 - Golf Tournament	Golf Tournament	480.00	
		Check Received	Sheridan Entertainment, LLC 1850 - Golf Tournament	Golf Tournament	510.00	
		Fiscal Year totals			10,197.79	-12,253.13
			Summary			
			Awards -- 5 awards (2 HS grad, intersection paint, In-Fill Expo; R. Johnson)		-1,250.00	-1,250.00
			Clean-Up	5,135.57	-967.22	4,168.35
			Communications		-147.30	-147.30
			Concerts	281.00	-3,626.00	-3,345.00
			Entertainment -- 1 general meeting		-125.00	-125.00
			General meeting food -- 2 meetings		-65.00	-65.00
			Golf tournament -- expenses plus new banner (-108.00)	2,300.00	-2,433.00	-133.00
			History book	25.00		25.00
			Misc. services -- interest and State mandated filings	4.22	-60.00	-55.78
			Newsletter	2,452.00	-2,944.00	-492.00
			Reserve -- LUTC expenses/survey; In-Fill Expo food		-635.61	-635.61
				10,197.79	-12,253.13	
			Net		-2,055.34	-2,055.34

2015 Michael Roth Rose City Neighborhood Association Golf Tournament
July 18, 2015

Date	Check No.		Detail	Amount
8-Jul		Golf tournament sponsor	Rose City Cemetery	\$350.00
8-Jul		Golf tournament sponsor	Fleur de Lis Bakery	\$200.00
17-Jul		Golf tournament sponsor	Van Tin Jewelry	\$200.00
17-Jul		Golf tournament greens fees	Foley	\$520.00
17-Jul		Golf tournament greens fees	Childs	\$260.00
17-Jul		Golf tournament greens fees	Stetson	\$260.00
17-Jul		Golf tournament greens fees	Roth	\$130.00
20-Jul		Golf tournament greens fees	McKirdle	\$130.00
20-Jul		Golf tournament greens fees	Anderson	\$260.00
20-Jul		Golf tournament greens fees	Roth	\$170.00
18-Jul		Golf tournament sponsor	Rose City Park Neighborhood Association	\$200.00
		Total income		\$2,680.00
18-Jul	2223	Golf tournament	Rose City Park Golf Course	-\$1,440.00
18-Jul	2224	Golf tournament proceeds	Hank Childs	-\$1,240.00
		Total expenses		-\$2,680.00

Rose City Park Neighborhood Association					
Treasurer's Report					
August 4, 2015					
Beginning Balance on 07/07/2015:					\$9,743.09
Number	Date	Name	Reason	Amount	Balance
2215	7-Jul	Erich Stiefvater	Concert posters	-\$27.00	\$9,716.09
2216	7-Jul	Ramona Reule	General meeting food	-\$12.00	\$9,704.09
	8-Jul	German Ladies Relief Society	Community Partner	\$500.00	\$10,204.09
	8-Jul	Rose City Cemetery	Golf tournament sponsor	\$350.00	\$10,554.09
	8-Jul	Fleur de Lis Bakery	Golf tournament sponsor	\$200.00	\$10,754.09
	8-Jul	From In-Fill Expo	Donation	\$4.75	\$10,758.84
2217	14-Jul	Community Newspapers	Newsletter printing	-\$755.00	\$10,003.84
2218	14-Jul	Bon Richardson	Walker Award-Richardson	-\$100.00	\$9,903.84
2219	14-Jul	Linda Stovel	Walker Award-Stovel	-\$100.00	\$9,803.84
2220	16-Jul	Norman Sylvester Sr.	July 18 concert	-\$1,300.00	\$8,503.84
2221	16-Jul	Drew Dannhorn	stage rental for concerts	-\$100.00	\$8,403.84
2222	17-Jul	Bardy Trophy	Walker Awards 2015	-\$101.90	\$8,301.94
	17-Jul	Van Tin Jewelry	Golf tournament sponsor	\$200.00	\$8,501.94
	17-Jul	Foley	Golf tournament greens fees	\$520.00	\$9,021.94
	17-Jul	Childs	Golf tournament greens fees	\$260.00	\$9,281.94
	17-Jul	Stetson	Golf tournament greens fees	\$260.00	\$9,541.94
	17-Jul	Roth	Golf tournament greens fees	\$130.00	\$9,671.94
2223	18-Jul	Rose City Park Golf Course	Golf tournament	-\$1,440.00	\$8,231.94
2224	18-Jul	Hank Childs	Golf tournament proceeds	-\$1,240.00	\$6,991.94
	20-Jul	McKirdle	Golf tournament greens fees	\$130.00	\$7,121.94
	20-Jul	Anderson	Golf tournament greens fees	\$260.00	\$7,381.94
	20-Jul	Roth	Golf tournament greens fees	\$170.00	\$7,551.94
	20-Jul		July 18 pass the hat half	\$200.00	\$7,751.94
2225	25-Jul	Tony Starlight	July 25 concert	-\$1,000.00	\$6,751.94
2226	25-Jul	Larry Wilder	Sound equipment rental	-\$100.00	\$6,651.94
2227	25-Jul	Craig Lindsey	portapotties, permits	-\$876.44	\$5,775.50
	27-Jul		July 25 pass the hat half	\$208.00	\$5,983.50
2228	27-Jul	Michael Roth	bags for plastics	-\$20.00	\$5,963.50
		Ending balance on 07/27/2015			\$5,963.50



Nate Carter <nate.carter@11-ed.com>

[Board] Neither snow nor rain nor heat nor gloom of night stays

3 messages

Craig Lindsay <lindsaycp@hotmail.com>

Thu, Jul 30, 2015 at 5:39 PM

To: "board@rcpna.org" <board@rcpna.org>, Jo Schaefer <jaschaef@comcast.net>, Steve Colburn <stevecolburn3@gmail.com>, Ian and Sally Timm <istimm@pacifier.com>, Drew Dannhorn <ghosthiker@yahoo.com>, "cynkar4@msn.com" <cynkar4@msn.com>, "dbrucerichmond@hotmail.com" <dbrucerichmond@hotmail.com>

concerts that celebrate the great Hollywood and Rose City Park neighbors and neighborhoods.

In spite of searing heat on the 18th and drenching rain on the 25th, the band of volunteers from our neighborhoods set up the stage. By the time of the picnic and performance, the weather had moderated and those who braved the elements saw two great shows. Both Norman Sylvester and Tony Starlight engaged with the community providing fun and entertaining events.

I think I've run out of purple prose, so let me thank the people who helped set-up and take down the stages, canopies, set out signs and posters etc.

I'm probably missing some, but there's Drew Dannhorn (who also built the expanded stage), Ian Timm, Bruce and Sue (?) Richmond, Larry Wilder, Steve Colburn, Jo Schaefer, Richard Crockett, a neighbor of Larry's and Chad a RCP neighbor who helped with setting up and breaking down the stage etc.. Michael Roth for use of his truck to transport the stage and recycle stuff. Erich Stiefvater, Ramona Reule, Gail Zuro, and Bob Cynkar handled different parts of the publicity for RCP not sure who did publicity for Hollywood but we had a good number from Hollywood in the audience so they were effective.

Donations from passing the hat income far exceeded expectations. What a great crowd!

Richard has included expenses and income in his treasurer report. If some one wants a more detailed break down I can provide it.

If anyone has recommendations for next year, let Larry and myself know.

Also if anyone would like to handle the permitting and other backroom processes, I'd be happy to turn them over (with instructions and hand holding initially of course). But I love setting up the stage--sorting the garbage not so much.

PS: check out Tony Starlight's website. He has a picture of the conga line.

Craig

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To manage your subscription or to unsubscribe, click:

<http://lists.rcpna.org/listinfo.cgi/board-rcpna.org>

deborah lynn field <deblyfield@gmail.com>

Thu, Jul 30, 2015 at 6:44 PM

To: Craig Lindsay <lindsaycp@hotmail.com>

Cc: "cynkar4@msn.com" <cynkar4@msn.com>, Drew Dannhorn <ghosthiker@yahoo.com>, "board@rcpna.org" <board@rcpna.org>, Ian and Sally Timm <istimm@pacifier.com>, Jo Schaefer <jaschaef@comcast.net>, Steve Colburn <stevecolburn3@gmail.com>, "dbrucerichmond@hotmail.com" <dbrucerichmond@hotmail.com>

Thanks to all of you that made the Tony Starlight concert so great! My husband and I and friends really enjoyed ourselves. Tony was quite the entertainer! We want to go see him again. Thanks for all your work to make this happen.

All my best,
Deborah Lynn Field
deblyfield@gmail.com

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Anne Lindsay <anne.e.lindsay@gmail.com>

To: Nate Carter <Nate.carter@11-ed.com>

Sun, Aug 23, 2015 at 4:13 PM

Here it is

Sent from my iPad

Begin forwarded message:

From: Craig Lindsay <lindsaycp@hotmail.com>

Date: July 30, 2015 at 5:39:18 PM PDT

To: "board@rcpna.org" <board@rcpna.org>, Jo Schaefer <jaskaef@comcast.net>, Steve Colburn <stevecolburn3@gmail.com>, Ian and Sally Timm <istimm@pacifier.com>, Drew Dannhorn <ghosthiker@yahoo.com>, "cynkar4@msn.com" <cynkar4@msn.com>, "dbrucerichmond@hotmail.com" <dbrucerichmond@hotmail.com>

Subject: [Board] Neither snow nor rain nor heat nor gloom of night stays

[Quoted text hidden]

RCPNA Board mailing list

To post: mail board@rcpna.org or Board@lists.rcpna.org

8/24/2015

Eleven Engineering & Design, LLC Mail - [Board] Neither snow nor rain nor heat nor gloom of night stays

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